

FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11of the Companies (Management and Administration) Rules, 2014]



सत्यमेव जयते

Annual Return (other than OPCs and Small Companies)

Form language ☒ English ☐ Hindi

Refer the instruction kit for filing the form.

I. REGISTRATION AND OTHER DETAILS

(i) * Corporate Identification Number (CIN) of the company

L74899DL1999GOI101707

Pre-fill

Global Location Number (GLN) of the company

* Permanent Account Number (PAN) of the company

AAACI7074F

(ii) (a) Name of the company

INDIAN RAILWAY CATERING AI

(b) Registered office address

11TH FLOOR, B-148, STATESMAN HOUSE
BARAKHAMBA ROAD
NEW DELHI
New Delhi
Delhi
110001

(c) *e-mail ID of the company

companysecretary@irctc.com

(d) *Telephone number with STD code

01123311263

(e) Website

www.irctc.com

(iii) Date of Incorporation

27/09/1999

(iv)	Type of the Company	Category of the Company	Sub-category of the Company
	Public Company	Company limited by shares	Union Government Company

(v) Whether company is having share capital

☒ Yes ☐ No

(vi) *Whether shares listed on recognized Stock Exchange(s)

☒ Yes ☐ No

(a) Details of stock exchanges where shares are listed

S. No.	Stock Exchange Name	Code
1	BSE Limited	1
2	The National Stock Exchange of India Limited	1,024

(b) CIN of the Registrar and Transfer Agent

U74210DL1991PLC042569

Pre-fill

Name of the Registrar and Transfer Agent

ALANKIT ASSIGNMENTS LIMITED

Registered office address of the Registrar and Transfer Agents

205-208ANARKALI COMPLEX
JHANDEWALAN EXTENSION

(vii) *Financial year From date 01/04/2020 (DD/MM/YYYY) To date 31/03/2021 (DD/MM/YYYY)

(viii) *Whether Annual general meeting (AGM) held ☒ Yes ☐ No

(a) If yes, date of AGM

29/09/2021

(b) Due date of AGM

30/09/2021

(c) Whether any extension for AGM granted

☐ Yes ☒ No

II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

*Number of business activities

4

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	J	Information and communication	J7	Data processing, hosting and related activities; web portal	57.28
2	I	Accommodation and Food Service	I2	Food and beverage services provided by hotels, restaurants, caterers, etc.	28.53
3	N	Support service to Organizations	N3	Travel agency and tour operators	7.3
4	E	Water supply, sewerage and waste management	E1	Water collection, treatment and supply	6.88

III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

*No. of Companies for which information is to be given

1

Pre-fill All

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1	ROYALE INDIAN RAIL TOURS LI	U60100DL2008PLC185285	Joint Venture	50

IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

(i) *SHARE CAPITAL

(a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	250,000,000	160,000,000	160,000,000	160,000,000
Total amount of equity shares (in Rupees)	2,500,000,000	1,600,000,000	1,600,000,000	1,600,000,000

Number of classes

1

Class of Shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Equity				
Number of equity shares	250,000,000	160,000,000	160,000,000	160,000,000
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	2,500,000,000	1,600,000,000	1,600,000,000	1,600,000,000

(b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	0	0	0	0
Total amount of preference shares (in rupees)	0	0	0	0

Number of classes

0

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees)				

(c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

(d) Break-up of paid-up share capital

Class of shares	Number of shares			Total nominal amount	Total Paid-up amount	Total premium
Equity shares	Physical	DEMAT	Total			
At the beginning of the year	207	159,999,793	160000000	1,600,000,000	1,600,000,000	
Increase during the year	0	0	0	1,950	1,950	0
i. Public Issues	0	0	0	0	0	0
ii. Rights issue	0	0	0	0	0	0
iii. Bonus issue	0	0	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0	0	0
v. ESOPs	0	0	0	0	0	0
vi. Sweat equity shares allotted	0	0	0	0	0	0
vii. Conversion of Preference share	0	0	0	0	0	0
viii. Conversion of Debentures	0	0	0	0	0	0
ix. GDRs/ADRs	0	0	0	0	0	0
x. Others, specify				1,950	1,950	0
PHYSICAL SHARES CONVERTED IN TO DEMAT						
Decrease during the year	0	0	0	1,950	1,950	0
i. Buy-back of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify				1,950	1,950	
PHYSICAL SHARES CONVERTED IN TO DEMAT						
At the end of the year	207	159,999,793	160000000	1,600,000,000	1,600,000,000	
Preference shares						
At the beginning of the year	0	0	0	0	0	
Increase during the year	0	0	0	0	0	0
i. Issues of shares	0	0	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0	0	0

iii. Others, specify						
Decrease during the year	0	0	0	0	0	0
i. Redemption of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify						
At the end of the year	0	0	0	0	0	

ISIN of the equity shares of the company

(ii) Details of stock split/consolidation during the year (for each class of shares)

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares			
	Face value per share			
After split / Consolidation	Number of shares			
	Face value per share			

(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) *

☒ Nil

[Details being provided in a CD/Digital Media]

☐ Yes ☐ No ☐ Not Applicable

Separate sheet attached for details of transfers

☐ Yes ☐ No

Note: In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting

Date of registration of transfer (Date Month Year) <input type="text"/>			
Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
Ledger Folio of Transferor		<input type="text"/>	
Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name
Ledger Folio of Transferee		<input type="text"/>	
Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

Date of registration of transfer (Date Month Year) <input type="text"/>			
Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
Ledger Folio of Transferor		<input type="text"/>	
Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name
Ledger Folio of Transferee		<input type="text"/>	
Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

(iv) *Debentures (Outstanding as at the end of financial year)

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0
Total			0

Details of debentures

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

(v) Securities (other than shares and debentures)

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
Total					

V. *Turnover and net worth of the company (as defined in the Companies Act, 2013)

(i) Turnover

7,830,500,000

(ii) Net worth of the Company

14,669,501,768

VI. (a) *SHARE HOLDING PATTERN - Promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	0	0	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	

2.	Government				
	(i) Central Government	107,834,434	67.4	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others	0	0	0	
	Total	107,834,434	67.4	0	0

Total number of shareholders (promoters)

1

(b) *SHARE HOLDING PATTERN - Public/Other than promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	19,564,653	12.23	0	
	(ii) Non-resident Indian (NRI)	644,096	0.4	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	3,417,772	2.14	0	

4.	Banks	0	0	0	
5.	Financial institutions	261,775	0.16	0	
6.	Foreign institutional investors	13,078,368	8.17	0	
7.	Mutual funds	12,580,350	7.86	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	1,217,250	0.76	0	
10.	Others OTHER	1,401,302	0.88	0	
	Total	52,165,566	32.6	0	0

Total number of shareholders (other than promoters)

562,835

**Total number of shareholders (Promoters+Public/
Other than promoters)**

562,836

(c) *Details of Foreign institutional investors' (FIIs) holding shares of the company

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Name of the FII	Address	Date of Incorporation	Country of Incorporation	Number of shares held	% of shares held
GOVERNMENT OF SINGAPORE				2,805,365	1.75
GOVERNMENT PENSION INVESTMENT BOARD				1,520,000	0.95
MONETARY AUTHORITY OF SINGAPORE				1,352,426	0.84
KOTAK FUNDS - INDIA				801,741	0.5
VANGUARD EMERGING MARKETS FUND				701,013	0.43
VANGUARD TOTAL INTERNATIONAL STOCK FUND				652,414	0.4
HSBC GLOBAL INVESTMENT FUND				645,230	0.4
GOLDMAN SACHS (SINGAPORE) PRIVATE LIMITED				518,089	0.32
KUWAIT INVESTMENT COMPANY				321,178	0.2
HSBC INDIAN EQUITY FUND				294,800	0.18
HILL FORT INDIA FUND				289,500	0.18
KUWAIT INVESTMENT COMPANY				270,000	0.16
VANGUARD FIDUCIARY INVESTMENT FUND				215,488	0.13

Name of the FII	Address	Date of Incorporation	Country of Incorporation	Number of shares held	% of shares held
BNP PARIBAS ARBITRA				185,353	0.11
INTEGRATED CORE ST				185,250	0.11
THE ALGER FUNDS - A				143,000	0.08
MATTHEWS ASIA SMA				126,809	0.07
ALPS/KOTAK INDIA GF				126,167	0.07
CALIFORNIA PUBLIC E				117,934	0.07
COHESION MK BEST IE				100,000	0.06
THE MASTER TRUST B/				98,000	0.06
VANGUARD FTSE ALL-				94,744	0.05
ABSL UMBRELLA UCIT				91,106	0.05
LF WALES PP GLOBAL				81,322	0.05
LEGAL AND GENERAL				79,049	0.05

VII. *NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS
(Details, Promoters, Members (other than promoters), Debenture holders)

Details	At the beginning of the year	At the end of the year
Promoters	1	1
Members (other than promoters)	340,160	562,835
Debenture holders	0	0

VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

(A) *Composition of Board of Directors

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
A. Promoter	0	0	0	0	0	0
B. Non-Promoter	2	3	2	0	0	0
(i) Non-Independent	2	0	2	0	0	0

(ii) Independent	0	3	0	0	0	0
C. Nominee Directors representing	0	3	0	2	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	3	0	2	0	0
(iv) Small share holders	0	0	0	0	0	0
(v) Others	0	0	0	0	0	0
Total	2	6	2	2	0	0

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

6

(B) (i) *Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
RAJNI HASIJA	08083674	Whole-time director	0	
AJIT KUMAR	07247362	Whole-time director	0	
NEERAJ SHARMA	08177824	Nominee director	0	
VINAY SRIVASTAVA	08638850	Nominee director	0	13/09/2021
SUMAN KALRA	AIVPG6083A	Company Secretary	0	
AJIT KUMAR	07247362	CFO	0	

(ii) Particulars of change in director(s) and Key managerial personnel during the year

7

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)
SANJEEB KUMAR	03383641	Additional director	05/05/2020	Cessation
AJIT KUMAR	07247362	Whole-time director	29/05/2020	Appointment
SACHIN CHATURVEDI	07960871	Director	09/10/2020	Cessation
COMAL RAMACHANDRAN	07965899	Director	12/10/2020	Cessation
MAHENDRA PRATAP IYER	02316235	Managing Director	31/01/2021	Cessation
SARITA DESHPANDE	08098222	Director	28/03/2021	Cessation
AJIT KUMAR	07247362	CFO	10/07/2020	Appointment

IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS

Number of meetings held

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
Annual General Meeting	27/10/2020	474,104	122	88.91

B. BOARD MEETINGS

*Number of meetings held

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	10/07/2020	8	8	100
2	18/08/2020	8	8	100
3	11/09/2020	8	8	100
4	12/11/2020	6	4	66.67
5	28/01/2021	6	6	100
6	24/03/2021	5	5	100

C. COMMITTEE MEETINGS

Number of meetings held

26

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1	Audit Committee	10/07/2020	4	4	100
2	Audit Committee	18/08/2020	4	4	100
3	Audit Committee	11/09/2020	4	4	100
4	Audit Committee	12/11/2020	4	3	75
5	Audit Committee	28/01/2021	4	4	100
6	Audit Committee	24/03/2021	4	4	100
7	CSR & SD Committee	09/07/2020	4	4	100
8	CSR & SD Committee	11/11/2020	4	3	75
9	CSR & SD Committee	28/01/2021	4	4	100
10	CSR & SD Committee	24/03/2021	4	4	100

D. * ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	29/09/2021
								(Y/N/NA)
1	RAJNI HASIJ	6	6	100	7	7	100	Yes
2	AJIT KUMAR	6	6	100	3	3	100	Yes
3	NEERAJ SHA	6	5	83.33	14	11	78.57	Yes
4	VINAY SRIVA	6	5	83.33	4	4	100	No

X. * REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

☐ Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

3

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	Mahendra Pratap M	Chairman & Mar	6,041,561			2,420,044	8,461,605
2	Rajni Hasija	Director (Tourisr	3,906,484			3,373,800	7,280,284
3	Ajit Kumar	Director (Financ	3,213,630			1,528,112	4,741,742
	Total		13,161,675	0	0	7,321,956	20,483,631

Number of CEO, CFO and Company secretary whose remuneration details to be entered

3

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	Ajai Srivastava	Chief Financial C	724,666			419,964	1,144,630
2	Suman Kalra	Company Secre	2,308,772			1,137,914	3,446,686
3	Ajit Kumar	Chief Financial C	3,213,630			1,528,112	4,741,742
	Total		6,247,068			3,085,990	9,333,058

Number of other directors whose remuneration details to be entered

3

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	Sachin Chaturvedi	Independent Dir	0	0	0	120,000	120,000
2	Comal Ramachand	Independent Dir	0	0	0	150,000	150,000
3	Sarita Deshpande	Independent Dir	0	0	0	315,000	315,000
	Total		0	0	0	585,000	585,000

XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year ☐ Yes ☒ No

B. If No, give reasons/observations

The Company has complied with all requirements of the Companies Act, 2013, except for the appointment of requisite number of Independent Directors, due to which Company was non-compliant with respect to composition of Board and their committees. The Company has already

XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS ☐ Nil

2

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status
IRCTC	BSE	15/02/2021	Regulations 17 of S	542800	Company has made request fo
IRCTC	NSE	15/02/2021	Regulations 17 of S	542800	Company has made request fo

(B) DETAILS OF COMPOUNDING OF OFFENCES ☒ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment

☐ Yes ☒ No

(In case of 'No', submit the details separately through the method specified in instruction kit)

XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

BALIKA SHARMA

Whether associate or fellow

☐ Associate ☒ Fellow

Certificate of practice number

3222

I/We certify that:

- (a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.
(b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.

Declaration

I am Authorised by the Board of Directors of the company vide resolution no. ...

114.7

dated

29/06/2021

(DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

- Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
- All the required attachments have been completely and legibly attached to this form.

Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.

To be digitally signed by

Director

Ajit
Kumar

DIN of the director

07247362

To be digitally signed by

SUMAN
KALRA

☒ Company Secretary

☐ Company secretary in practice

Membership number

9199

Certificate of practice number

Attachments

1. List of share holders, debenture holders
2. Approval letter for extension of AGM;
3. Copy of MGT-8;
4. Optional Attachement(s), if any

Attach

Attach

Attach

Attach

List of attachments

Details of Committee Meetings.pdf
MGT -8 IRCTC20-21.pdf
Details of FPI.pdf

Remove attachment

Modify

Check Form

Prescrutiny

Submit

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company



Balika Sharma And Associates
Company Secretaries

Address : Flat No. 211 pocket A / 3,
Sector-7, Rohini, New Delhi,
Pin Code -110085
Mobile : 9811387946
E-mail Id: balikasharma@gmail.com

Form No. MGT-8

*[Pursuant to section 92(2) of the Companies Act, 2013 and rule 11(2) of Companies
(Management and Administration) Rules, 2014]*

CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE

We have examined the registers, records and books and papers of **Indian Railway Catering And Tourism Corporation Limited (CIN: L74899DL1999GOI101707)** (the Company) as required to be maintained under the Companies Act, 2013 (the Act) and the rules made there under for the Financial Year ended on 31st March, 2021. In our opinion and to the best of our information and according to the examinations carried out by us and explanations furnished to us by the company, its officers and agents, we certify that:

- A. the Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.
- B. during the aforesaid financial year the Company has complied with provisions of the Act & Rules made there under in respect of:
 1. its status under the Act;
 2. maintenance of registers/records & making entries therein within the time prescribed therefore;
 3. filing of forms and returns as stated in the annual return, with the Registrar of Companies, Regional Director, Central Government, the Tribunal, Court or other authorities as applicable, within the prescribed time;
 4. calling/ convening/ holding meetings of Board of Directors or its committees, if any, and the meetings of the members of the company on due dates as stated in the annual return in respect of which meetings, proper notices were given and the proceedings including the circular resolutions and resolutions passed by postal ballot, if any, have been properly recorded in the Minute Book/registers maintained for the purpose and the same have been signed;
 5. closure of Register of Members / Security holders, as the case may be;
 6. the Company has not given any advances/ loans to its directors and/or persons or firms or companies referred in section 185 of the Act;
 7. the Company has not entered into any contracts/arrangements with related parties as specified in Section 188 of the Act;

GST No. : 07AMAPS9564K1ZE



Membership No. 4816, C. P. No. 3222



Balika Sharma And Associates Company Secretaries

Address : Flat No. 211 pocket A / 3,
Sector-7, Rohini, New Delhi,
Pin Code -110085
Mobile : 9811387946
E-mail Id: balikasharma@gmail.com

8. The company has not issued and allotted or transferred or transmission or buy back of securities/ redemption of preference shares or debentures/ alteration or reduction of share capital/ conversion of shares/ securities and issue of security certificates in all instances. However, during FY2020-21, Department of Investment and Public Asset Management (DIPAM) issued directives for disinvestment of upto 20% of paid up equity capital in the Company through "Offer for Sale (OFS)". Subsequent to the OFS, the President of India's holding in IRCTC has been reduced to 67.40 and the Company has become Minimum Public Shareholding (MPS) compliant of the Securities Contracts (Regulation) Rules, 1957.
9. keeping in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act; **Not Applicable**
10. declaration/ payment of dividend; transfer of unpaid/ unclaimed dividend/other amounts as applicable to the Investor Education and Protection Fund in accordance with section 125 of the Act; **Wherever Applicable**
11. signing of audited financial statement as per the provisions of section 134 of the Act and report of directors is as per sub - sections (3), (4) and (5) thereof;
12. As on 31st March, 2021, the Company's Board comprised of four Directors, of whom two are Executive Directors (with one woman director) and the remaining two are Government Nominee Directors (representing Ministry of Railways). The Company complied with the mandatory requirements of the SEBI (LoDR) Regulations 2015, Companies Act, 2013 and the DPE Guidelines on Corporate Governance during the year 2020-21, except the requirement pertaining to the Composition of the Board and their Committees with respect to requisite number of independent directors on the Board of the Company w.e.f 31st January 2020. The Company has taken up the issue with the Ministry of Railways, Government of India, i.e., the appointing authority, from time to time, for appointment of the requisite number of independent directors, including Independent Women Director on the Board;
13. appointment/ reappointment/ filling up casual vacancies of auditors as per the provisions of section 139 of the Act;
14. wherever applicable, approvals required to be taken from the Central Government, Tribunal, Regional Director, Registrar, Court or such other authorities under the various provisions of the Act;
15. there is no acceptance/ renewal/ repayment of deposits;

GST No. : 07A9MA9S9564K1ZE



Membership No. 4816, C. P. No. 3222



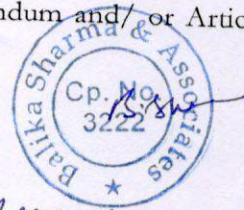
Balika Sharma And Associates
Company Secretaries

Address : Flat No. 211 pocket A / 3,
Sector-7, Rohini, New Delhi,
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Mobile : 9811387946

E-mail Id: balikasharma@gmail.com

16. the company has not made any borrowings from directors, members, public financial institutions, banks and others and creation/ modification/ satisfaction of charges in that respect;
17. the company has not made any loans and investments or guarantees given or providing of securities to other bodies corporate or persons falling under the provisions of section 186 of the Act;
18. the Company has not altered the provisions of the Memorandum and/ or Articles of Association of the Company.



Place: New Delhi

Date: 15.11.2021

Signature : *B. Sharma*

Name of Company Secretary in practice: BALIKA SHARMA

C.P. No. : 3222

UDIN number F004816C001437775



इंडियन रेलवे केटरिंग एवं टूरिज्म कॉरपोरेशन लिमिटेड
(भारत सरकार का उद्यम-मिनी रत्न)
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.
(A Govt. of India Enterprise-Mini Ratna)

"CIN-L74899DL1999GO1101707". E-mail : info@irctc.com, Website : www.irctc.com

DETAILS OF COMMITTEE MEETINGS

S. No.	Type of meeting	Date of meeting	Total Number Members as on date of the meeting	Attendance	
				No. of members attended	% of attendance
1	54 th Audit Committee	10/07/2020	4	4	100
2	55 th Audit Committee	18/08/2020	4	4	100
3	56 th Audit Committee	11/09/2020	4	4	100
4	57 th Audit Committee	12/11/2020	4	3	75
5	58 th Audit Committee	28/01/2021	4	4	100
6	59 th Audit Committee	24/03/2021	4	4	100
7	29 th CSR and SD Committee	09/07/2020	4	4	100
8	30 th CSR and SD Committee	11/11/2020	4	3	75
9	31 st CSR and SD Committee	28/01/2021	4	4	100
10	32 nd CSR and SD Committee	24/03/2021	4	4	100
11	9 th Risk Management Committee	09/07/2020	5	5	100
12	10 th Risk Management Committee	10/11/2020	4	3	75
13	18 th Nomination & Remuneration Committee	09/07/2020	4	4	100
14	2 nd Stakeholders Relationships/ Grievance Committee	12/11/2020	3	3	100
15	7 th Independent Directors Meeting	09/10/2020	3	3	100
16	100 th Executive Board Committee	24/04/2020	3	3	100
17	101 st Executive Board Committee	24/06/2020	3	3	100
18	102 nd Executive Board Committee	30/06/2020	3	3	100
19	103 rd Executive Board Committee	27/10/2020	3	3	100
20	104 th Executive Board Committee	12/11/2020	3	3	100
21	105 th Executive Board Committee	26/11/2020	3	3	100



22	106 th Executive Board Committee	12/01/2021	3	3	100
23	107 th Executive Board Committee	29/01/2021	3	3	100
24	129 th Administrative Committee	12/06/2020	3	3	100
25	130 th Administrative Committee	28/08/2020	3	3	100
26	131 st Administrative Committee	21/09/2020	3	3	100
27	2 nd Share Transfer Committee	05/11/2020	3	3	100

For Indian Railway Catering and Tourism Corporation Limited (IRCTC)


 (Suman Kalra)
 Company Secretary and Compliance Officer
 Membership No: FCS 9199



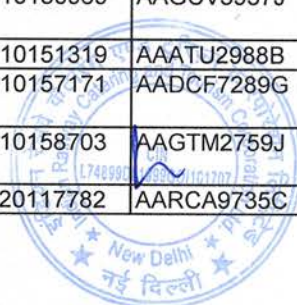
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LIMITED

FII Details As On Date 31/03/2021

SI No.	Name of the FII	Number of shares held	% of shares held	DPID	CLIENT ID	PAN
1	LEGAL AND GENERAL ASSURANCE (PENSION MANAGEMENT) LIMITED	79049	0.05	IN300054	10004986	AABCL0025A
2	UTAH STATE RETIREMENT SYSTEMS	7641	0.00	IN300054	10023614	AAATU2901Q
3	LOCKHEED MARTIN CORPORATION MASTER RETIREMENT TRUST	6978	0.00	IN300054	10031220	AAATL6864F
4	PGGM WORLD EQUITY B. V.	58231	0.04	IN300054	10036973	AAFCP0934N
5	PGGM WORLD EQUITY II B. V.	20064	0.01	IN300054	10039005	AAFCP2562E
6	LEGAL & GENERAL GLOBAL EMERGING MARKETS INDEX FUND	11646	0.01	IN300054	10041602	AABTT8331L
7	BLACKROCK ADVANTAGE GLOBAL FUND, INC.	938	0.00	IN300054	10044408	AABCM0168K
8	KUWAIT INVESTMENT AUTHORITY FUND 223	321178	0.20	IN300054	10054065	AAATK3858Q
	KUWAIT INVESTMENT AUTHORITY FUND F238	270000	0.17	IN300054	10108376	AAATK3858Q
9	SIIP INDIA OPPORTUNITIES FUND	2500	0.00	IN300054	10075801	AAOCS2099A
10	GOVERNMENT PENSION FUND GLOBAL	1520000	0.95	IN300054	10076881	AACCN1454E
11	MORGAN STANLEY ASIA (SINGAPORE) PTE. -	12500	0.01	IN300054	10077067	AAECM3575F
	MORGAN STANLEY ASIA (SINGAPORE) PTE.	60340	0.04	IN300054	10109192	AAECM3575F
12	EXCEL FUNDS MAURITIUS COMPANY LTD	8922	0.01	IN300054	10085777	AADCE9744R
13	GENERAL ORGANIZATION FOR SOCIAL	59615	0.04	IN300054	10086325	AAAGG0503K
14	CUSTODY BANK OF JAPAN, LTD. AS TRUSTEE FOR PENSION FUND ASSOCIATION	2605	0.00	IN300054	10092088	AACTT8681L
15	VANGUARD MODERATE GROWTH FUND	5288	0.00	IN300054	10092965	AACTV3427G
16	OAKTREE EMERGING MARKETS EQUITY	60124	0.04	IN300054	10094593	AAFFO2956A
17	WISDOMTREE INDIA INVESTMENT	8771	0.01	IN300054	10102206	AAACW7548L
18	EMERGING MARKETS SMALL CAP FUND, A SERIES OF 525 MARKET STREET FUND, LLC	452	0.00	IN300054	10105583	AAECE8995P
19	LF WALES PP GLOBAL OPPORTUNITIES EQUITY FUND	81322	0.05	IN300054	10108430	AACAL1020G
20	BOFA SECURITIES EUROPE SA	6175	0.00	IN300054	10109504	AAICB3737G
21	INDIA ADVANTAGE FUND LIMITED	19683	0.01	IN300054	10111189	AACCI2611J
22	HSBC INDIAN EQUITY MOTHER FUND	294800	0.18	IN300142	10540671	AAAHA1765J
23	THE MASTER TRUST BANK OF JAPAN, LTD AS TRUSTEE OF PENSION FUND ASSOCIATION MTBJ400039039-17	5999	0.00	IN300142	10700752	AACTM6379E
24	SUNDARAM INDIA MIDCAP FUND	16140	0.01	IN300142	10736306	AAMTS8891B
25	THE MASTER TRUST BANK OF JAPAN, LTD. AS TRUSTEE OF NISSAY INDIA EQUITY SELECTION MOTHER FUND	98000	0.06	IN300142	10738328	AADTM8677Q
26	HSBC GLOBAL INVESTMENT FUNDS - INDIAN	645230	0.40	IN300142	10742381	AADCH5964J
27	THE SULTANATE OF OMAN MINISTRY OF DEFENCE PENSION FUND	12497	0.01	IN300142	10751487	AAOAS1206M
28	KOTAK FUNDS - INDIA MIDCAP FUND	801741	0.50	IN300142	10753517	AAGCK4148L
29	INDIA CONSUMPTION FUND	23000	0.01	IN300142	10756683	AABTI4813N
30	INVESCO INDIA ETF	9250	0.01	IN300142	10762552	AADTP7308M
31	SEDCO CAPITAL GLOBAL FUNDS - SC GLOBAL EMERGING MARKET EQUITIES PASSIVE FUND	2077	0.00	IN300142	10764714	AAWCS8071N
32	REASSURE LIMITED	1311	0.00	IN300142	10773741	AAKCR3582R
33	HSBC INDEX TRACKER INVESTMENTS FUNDS FTSE ALL-WORLD INDEX FUND	3182	0.00	IN300142	10775758	AAECH8780P
34	THE ALGER FUNDS - ALGER INTERNATIONAL FOCUS FUND	143000	0.09	IN300142	20770105	AAATF2746A
35	MATTHEWS ASIA SMALL COMPANIES FUND	126809	0.08	IN300142	20770603	AACTM1751A
36	VANGUARD FUNDS PUBLIC LIMITED COMPANY - VANGUARD FTSE EMERGING MARKETS	19162	0.01	IN300142	20770700	AAECV0884E
37	VANGUARD FUNDS PUBLIC LIMITED COMPANY - VANGUARD FTSE ALL-WORLD UCITS ETF	10262	0.01	IN300142	20770718	AAECV0901E
38	MATTHEWS ASIA ESG FUND	46969	0.03	IN300142	20770734	AAETM0340H
39	MATTHEWS ASIA FUNDS - INDIA FUND	6491	0.00	IN300142	20770898	AAHCM2277K



40	MATTHEWS ASIA FUNDS ASIA SMALL COMPANIES FUND	21501	0.01	IN300142	20770927	AAICM5358E
41	MONETARY AUTHORITY OF SINGAPORE	1352426	0.85	IN300167	10000246	AAJCM3008N
42	GOVERNMENT OF SINGAPORE	2805365	1.75	IN300167	10000254	AAAJO594R
43	RUSSELL INVESTMENTS TRUST COMPANY COMMINGLED EMPLOYEE BENEFIT FUNDS TRUST EMERGING MARKETS FUND MANAGED BY RUSSELL INVESTMENTS TRUST COMPANY	12575	0.01	IN300167	10013177	AAATF1487A
44	SPDR S AND P EMERGING MARKETS ETF	13774	0.01	IN300167	10031520	AAGTS4584D
45	CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM	117934	0.07	IN300167	10032725	AAATC6038J
46	VANGUARD FTSE ALL-WORLD EX-US INDEX FUND, A SERIES OF VANGUARD INTERNATIONAL EQUITY INDEX FUNDS	94744	0.06	IN300167	10032807	AAATV8899E
47	RUSSELL INVESTMENT COMPANY PLC-RUSSELL INVESTMENTS EMERGING MARKETS	17945	0.01	IN300167	10039027	AAACF7864J
48	RUSSELL INVESTMENT COMPANY PLC-RUSSELL INVESTMENTS WORLD EQUITY FUND II-RUSSELL INVESTMENT MANAGEMENT	9182	0.01	IN300167	10044996	AADCR9304C
49	VANGUARD TOTAL WORLD STOCK INDEX	18888	0.01	IN300167	10047358	AABTV0279R
50	RUSSELL INVESTMENT MANAGEMENT LTD AS THE TRUSTEE OF THE RUSSELL INVESTMENTS GLOBAL OPPORTUNITIES FUND MANAGED BY RUSSELL INVESTMENTS	11627	0.01	IN300167	10053673	AABTR3648E
51	RUSSELL INVESTMENT COMPANY EMERGING MARKETS FUND MANAGED BY RUSSELL INVESTMENT MANAGEMENT, LLC	17714	0.01	IN300167	10063278	AAATF1486B
52	SCHWAB EMERGING MARKETS EQUITY ETF	66807	0.04	IN300167	10068038	AAITS7338F
53	RUSSELL INVESTMENTS EMERGING MARKETS EQUITY POOL - RUSSELL INVESTMENTS IMPLEMENTATION SERVICES LLC	1421	0.00	IN300167	10082486	AABTR6526P
54	INTEGRATED CORE STRATEGIES ASIA PTE	185250	0.12	IN300167	10088144	AACCI4678K
55	VANGUARD EMERGING MARKETS SELECT STOCK FUND	2812	0.00	IN300167	10093988	AABTV4005H
56	VANGUARD FTSE ASIA EX JAPAN INDEX ETF	794	0.00	IN300167	10112069	AABTV7353G
57	FP RUSSELL INVESTMENTS ICVC - FP RUSSELL INVESTMENTS INTERNATIONAL GROWTH ASSETS FUND	3832	0.00	IN300167	10129092	AACCF5414A
58	LOCKHEED MARTIN CORPORATION DEFINED CONTRIBUTION PLANS MASTER TRUST	1973	0.00	IN300167	10131673	AABTL2829F
59	STATE STREET IRELAND UNIT TRUST STATE STREET IUT EMERGING MARKET EQUITY	2735	0.00	IN300167	10131729	AAPTS9525B
60	NATIONAL PENSION SERVICE MANAGED BY OAKTREE CAPITAL MANAGEMENT L P	8649	0.01	IN300167	10132328	AAAJN0653Q
61	RUSSELL INVESTMENTS INSTITUTIONAL FUNDS LLC EMERGING MARKETS EQUITY PLUS FUND MANAGED BY RUSSELL INVESTMENT MANAGEMENT, LLC	1727	0.00	IN300167	10133843	AACAR5281P
62	BLACKROCK COLLECTIVE INVESTMENT FUNDS - ISHARES EMERGING MARKETS EQUITY INDEX FUND (UK)	32255	0.02	IN300167	10140891	AADTB8741N
63	ALPS/KOTAK INDIA GROWTH FUND	126167	0.08	IN300167	10141747	AAFAA3923L
64	FRANKLIN TEMPLETON ETF TRUST - FRANKLIN FTSE INDIA ETF	1479	0.00	IN300167	10147594	AAATF6338E
65	FRANKLIN TEMPLETON ETF TRUST - FRANKLIN FTSE ASIA EX JAPAN ETF	243	0.00	IN300167	10147609	AAATF6339F
66	VANGUARD INVESTMENTS FUNDS ICVC-VANGUARD FTSE GLOBAL ALL CAP INDEX	976	0.00	IN300167	10150969	AAGCV3937J
67	UBS (US) GROUP TRUST	2499	0.00	IN300167	10151319	AAATU2988B
68	FRANKLIN LIBERTYSHARES ICAV - FRANKLIN FTSE INDIA UCITS ETF	2944	0.00	IN300167	10157171	AADCF7289G
69	MERCER UCITS COMMON CONTRACTUAL FUND - NFU MUTUAL GLOBAL REGIONAL	4615	0.00	IN300167	10158703	AAGTM2759J
70	AVIATOR EMERGING MARKET FUND	4500	0.00	IN301348	20117782	AARCA9735C



71	RAMS EQUITIES PORTFOLIO FUND-INDIA EQUITIES PORTFOLIO FUND	37000	0.02	IN301524	30041372	AAHCR4850P
72	ABSL UMBRELLA UCITS FUND PLC - INDIA FRONTLINE EQUITY FUND	91106	0.06	IN301524	30048208	AAFAA3922M
73	ABSL UMBRELLA UCITS FUND PLC - INDIA QUALITY ADVANTAGE FUND	14400	0.01	IN301524	30048216	AAFAA3924P
74	GOLDMAN SACHS (SINGAPORE) PTE. - ODI	518089	0.32	IN301524	30051010	AAFCG0345N
75	COHESION MK BEST IDEAS SUB-TRUST	100000	0.06	IN301524	30051778	AACTC7026Q
76	SUN LIFE EXCEL INDIA FUND	70364	0.04	IN301524	30052053	AAZTS3720Q
77	RAMS INVESTMENT UNIT TRUST - INDIA EQUITIES PORTFOLIO FUND II	36000	0.02	IN301524	30052527	AAETR2225C
78	BNP PARIBAS ARBITRAGE	22002	0.01	IN301799	10081740	AAGFB5324G
	BNP PARIBAS ARBITRAGE - ODI	185353	0.12	IN301799	10088827	AAGFB5324G
79	INDIA AVENUE EQUITY FUND	7977	0.00	IN301799	10083534	AABTI3338L
80	PRERANA LP	27400	0.02	IN303173	20065979	AATFP7635D
81	HILL FORT INDIA FUND LP	289500	0.18	IN303173	20196745	AALFH9677F
82	COPTHALL MAURITIUS INVESTMENT LIMITED - ODI ACCOUNT	4015	0.00	IN303438	10000062	AAACC4303M
83	VANGUARD TOTAL INTERNATIONAL STOCK INDEX FUND	652414	0.41	IN303438	10003257	AABTV0442N
84	THE BOEING COMPANY EMPLOYEE RETIREMENT PLANS MASTER TRUST	4825	0.00	IN303438	10003458	AABTT6404E
85	COAL STAFF SUPERANNUATION SCHEME TRUSTEES LIMITED- BRITISH COAL STAFF SUPERANNUATION SCHEME	1918	0.00	IN303438	10006493	AAATB3442K
86	TRUSTEES OF THE MINEWORKERS' PENSION SCHEME LIMITED-MINEWORKERS' PENSION SCHEME	2223	0.00	IN303438	10006602	AAATM5209P
87	AVIVA INVESTORS - EMERGING MARKETS EQUITY SMALL CAP FUND	43746	0.03	IN303438	10008189	AAGCA5013Q
	AVIVA INVESTORS - MULTI STRATEGY TARGET RETURN FUND	6507	0.00	IN303438	10016902	AAGCA5013Q
88	OPTIMIX WHOLESALE GLOBAL EMERGING MARKETS SHARE TRUST	27041	0.02	IN303438	10009921	AAATO1774B
89	THE MASTER TRUST BANK OF JAPAN, LTD. AS TRUSTEE FOR GOVERNMENT PENSION INVESTMENT FUND MTBJ400045828	21252	0.01	IN303438	10012747	AACTT4168J
90	VANGUARD ASIA EX JAPAN SHARES INDEX	2433	0.00	IN303438	10013784	AACTV0827C
91	UBS ASSET MANAGEMENT LIFE LTD	5545	0.00	IN303438	10016531	AACCU1570G
92	VANGUARD EMERGING MARKETS STOCK INDEX FUND, A SERIES OF VANGUARD INTERNATIONAL EQUITY INDEX FUNDS	701013	0.44	IN303438	10016654	AAATY0918K
93	GLOBAL ALPHA TILTS FUND A	616	0.00	IN303438	10016986	AACAG9179M
94	VANGUARD FIDUCIARY TRUST COMPANY INSTITUTIONAL TOTAL INTERNATIONAL STOCK MARKET INDEX TRUST	26740	0.02	IN303438	10018480	AACTV9551H
95	VANGUARD FIDUCIARY TRUST COMPANY INSTITUTIONAL TOTAL INTERNATIONAL STOCK MARKET INDEX TRUST II	215488	0.13	IN303438	10020249	AADTV1640C
96	CITRUS GLOBAL ARBITRAGE FUND	13000	0.01	IN303622	10032245	AAICC0411E
97	CANSO MASALA FUND	2424	0.00	IN303719	11036930	AABTC6572C
98	SOCIETE GENERALE	46000	0.03	IN303786	10000836	AABCS7484C
	SOCIETE GENERALE - ODI	66682	0.04	IN303786	10007557	AABCS7484C

